

**PERFORMANCE BUDGETING EVALUATION  
QUESTIONNAIRE B**

*This questionnaire is designed to obtain feedback from ministries and departments on the identification of outputs, outcomes and performance measures. The questionnaire is part of the performance budgeting evaluation that will support the implementation of performance budgeting across government.*

*The FMR Team from the Ministry of Finance would appreciate if relevant officers who were responsible for identifying outcomes and outputs, and developing performance measures for the ministry/department could provide the necessary feedback through this questionnaire.*

**PART 1: General Information**

Ministry/Department: \_\_\_\_\_ Date: \_\_\_\_\_

Designation: \_\_\_\_\_ Section: \_\_\_\_\_

1. What was your role in terms of identifying outcomes, outputs and developing performance measures?

**PART 2: Outcome Identification**

2. What approach was taken by the ministry/department when identifying outcomes? (Please tick appropriate box)

Brainstorming with other staff      One staff identified outcomes

If other, please specify

3. Was the identification of outcomes done (tick one box)

Before the corporate plan was put together

During the compiling of the corporate plan

When compiling the budget submission forms

4. What difficulties did you face when trying to identify outcomes for the ministry/department?
  
  
  
  
  
  
  
  
  
  
5. What do you think should be the appropriate number of outcomes for the ministry/department?  
  
Between 1 and 4      Between 5 and 10      More than 10
  
  
  
  
  
  
  
  
  
  
6. In your own words, suggest ways that the process of identifying outcomes within your ministry/department could be made easier?

**PART 3: Output Identification**

7. What approach was taken by the ministry/department when identifying outputs? (e.g. was a certain number of staff responsible for identifying outputs)
  
  
  
  
  
  
  
  
  
  
8. Was the identification of outputs done (tick one box)  
  
Before the corporate plan was put together  
  
During the compiling of the corporate plan  
  
When compiling the budget submission forms
  
  
  
  
  
  
  
  
  
  
9. What difficulties did you face when trying to identify outputs for the ministry/department?

10. Can you explain the relationship between the outputs that you identified and the budget estimates?

11. Suggest ways that you think could make the process of identifying outputs easier?

**PART 4: Output Performance Measures**

12. What approach was taken by the ministry/department when developing performance measures? (e.g. did the people responsible for delivering outputs also identify performance measures)

13. Was the development of performance measures done (tick one box)

Before the corporate plan was put together

During the compiling of the corporate plan

When compiling the budget submission forms

14. What difficulties did you face when trying to develop output performance measures?

15. What do you think should be the appropriate number of performance measures for each output?

Between 1 and 5

Between 6 and 10

More than 10

16. Suggest ways that you think could make the process of identifying output performance measures easier?

17. Please list the order in which the performance specification (outcomes, outputs and measures) process was done for the ministry/department. (1 – first step, 3 – last step, etc.)

Identify outputs\_\_\_\_\_ Identify output performance measures\_\_\_\_\_

Identify outcomes\_\_\_\_\_

18. Was there a close relationship between staff identifying outcomes, outputs and performance measures and staff involved in corporate planning and budget submissions? Please specify the relationship between the two processes.